



APPLICATION FOR EMPLOYMENT

**In order for you to be considered for employment, this application must be filled out in its ENTIRETY.
Resumes, though certainly welcome, should not be submitted in lieu of information requested below.**

GENERAL

PLEASE PRINT

Date: _____
 Month Day Year

Name: _____ Social Security No: _____ / _____ / _____
 First Middle Last

Present Address: _____
 Street City State Zip

Age _____ Birth Date _____ Day Phone: () _____
 Month / Day/ Year Evening Phone: () _____
 If none, give contact number.

Are you legally able to work in the United States? Yes No (Proof of identity and legal authority to work in the U.S. is a condition of employment.)

(SPECIFIC POSITION MUST BE LISTED FOR THIS APPLICATION TO BE CONSIDERED.) For what position are you applying?

Server Host Bartender Busser / Server Ass't Expected Starting Hourly Rate _____
 Line Cook Production Dishwasher / Utility Food Runner Expected Weekly Earnings: _____

Who referred you to SAWA? _____ Date available for employment _____

Tell me something you know about Mediterranean cuisine? _____

Tell me something you know about Japanese cuisine? _____

Are you familiar with hookah? _____ Are you familiar with wine? _____

Describe briefly why you would like to work for SAWA and how you would be an asset to our company:

What languages do you speak? (native and fluent) _____

Have you ever been convicted of a felony which has not been annulled or sealed by a court? Yes No If yes, please explain above:
 (Convictions will not necessarily exclude you from employment, but date and type of conviction may be considered for job placement.)

WORK SCHEDULE AVAILABILITY

The hours you record now will be filed and used for future scheduling so be sure to record accurate availability. Any future changes to availability should be discussed immediately with a supervisor and may affect our ability to schedule you.

What shift/hours are you available to work? Our day shift is from 11am- 6pm. Our night shift is from 6pm-Close (generally between 12am-2am)

SHIFT	MON	TUES	WED	THURS	FRI	SAT	SUN
AM							
PM							

Are you willing to work a split shift? Yes No Are you willing to stay late in an emergency? Yes No
 Are you willing to work an occasional double? Yes No Are you willing to work holidays/ weekends? Yes No
 How many hours a week to you expect to work? _____

EDUCATION

TYPE OF SCHOOL	NAME OF SCHOOL/ LOCATION	MAJORED IN	LAST YEAR COMPLETED	GRADUATED YES OR NO
HIGH SCHOOL			9 10 11 12	
COLLEGE/ OTHER			1 2 3 4 +	

What is your proudest scholastic achievement or project?

VOLUNTEER & MILITARY EXPERIENCE

Volunteer Experience: (Exclude activities relating to race, religion, color, age, ancestry, age, national origin, gender or disability).

U.S. Military Experience: (If applicable)

Do you have any hobbies or unique talents you pursue in your free time?

PROFESSIONAL EXPERIENCE

List most recent three employers

Present Employer (or most recent)	From Mo. Year	To Mo. Year	Name of Immediate Supervisor	Title
Street Address			Your Position	
City State Zip Area Code/ Phone	Salary		Reason for Leaving	
Previous Employer	From Mo. Year	To Mo. Year	Name of Immediate Supervisor	Title
Street Address			Your Position	
City State Zip Area Code/ Phone	Salary		Reason for Leaving	
Previous Employer	From Mo. Year	From Mo. Year	Name of Immediate Supervisor	Title
Street Address			Your Position	
City State Zip Area Code/ Phone	Salary		Reason for Leaving	

I UNDERSTAND THAT SAWA RESTAURANT & LOUNGE HAS IN PLACE A DISPUTE RESOLUTION PROCEDURE, AND I FURTHER ACKNOWLEDGE AND AGREE THAT IF I AM OFFERED AND ACCEPT EMPLOYMENT, ANY DISPUTE BETWEEN ME AND SAWA RESTAURANT & LOUNGE RELATING TO MY EMPLOYMENT AND/OR MY SEPARATION FROM EMPLOYMENT, SHALL BE SUBMITTED WITHIN ONE (1) YEAR OF THE DAY WHICH I LEARNED OF THE EVENT AND SHALL BE RESOLVED PURSUANT TO THE TERMS AND CONDITION OF THE DISPUTE RESOLUTION PROCEDURE.

NOTICE TO TIPPED EMPLOYEES: You are hereby notified that Section 3(m) of the Fair Labor Standards Act (The Federal Minimum Wage Law) provides as follows: In determining the wage of a tipped employee, the amount paid such employee shall be at least an amount equal to the cash wage of \$4.65 an hour and an additional amount of the tips received by such employee which amount is equal to the difference between \$4.65 an hour and the current minimum wage in effect. The additional amount on account of tips may not exceed the value of the tips actually received by an employee. The preceding two sentences shall not apply with respect to any tipped employee unless such employee has been informed by the employer of the provisions of the section and all tips received by such employee have been retained by the employee, except that nothing herein shall prohibit the pooling of tips among employees who customarily and regularly receive tips. Some states have eliminated the tip credit or require a lower percentage of the tip credit than the Federal Minimum Wage Law, in which case State Law will apply.

I AFFIRM THAT ALL INFORMATION IN THIS APPLICATION IS TRUE AND COMPLETE. ANY MISREPRESENTATION, FALSE STATEMENT, OR OMISSION OF FACTS CALLED FOR SHALL BE GROUNDS FOR REFUSAL OF EMPLOYMENT OR IF HIRED, DISMISSAL FROM EMPLOYMENT. I UNDERSTAND THAT ANY VIOLATION OF COMPANY RULES, POLICIES, STANDARDS, AND/OR PROCEDURES SHALL BE GROUNDS FOR DISMISSAL. I AGREE TO CONFORM TO THE RULES, POLICIES, STANDARDS, AND REGULATIONS OF SAWA RESTAURANT & LOUNGE. I UNDERSTAND THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME AT THE OPTION OF SAWA RESTAURANT & LOUNGE OR MYSELF, AND I UNDERSTAND THAT NO REPRESENTATIVE OF THE COMPANY HAS THE AUTHORITY TO MAKE ANY MODIFICATIONS, EITHER VERBALLY OR IN WRITING TO THE CONTRARY. IT IS THE POLICY OF SAWA RESTAURANT & LOUNGE TO HIRE ONLY U.S. CITIZENS AND ALIENS WHO ARE LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES. ALL EMPLOYEES WILL BE ASKED TO VERIFY EMPLOYMENT ELIGIBILITY PRIOR TO BEGINNING WORK.

DATE _____ SIGNATURE OF APPLICANT _____

I UNDERSTAND THAT MY APPLICATION WILL REMAIN ACTIVE FOR 30 DAYS FROM THE DATE RECEIVED.